

Underfunded Contract Service Area Policy

(Adopted by the Cooperative Board 12/10/09)

Lakeland Library Cooperative member libraries participating in the shared online system are making a significant investment of their taxpayers' money in the development of a first-rate library system. In fairness to the libraries that fund the Lakeland Library Cooperative, provision must be made to ensure that everyone using reciprocal borrowing and interlibrary loan is paying equitably to its operating costs.

Toward that end, it is the policy of the Lakeland Library Cooperative Board that patrons living in Contract Service Areas served by Lakeland Library Cooperative member libraries be given access to reciprocal borrowing and inter-library loan in accordance with the rules and regulations of this policy, and that all Lakeland members shall enforce these rules and regulations in a complete and consistent manner. This policy addresses only Contract Service Areas that do not pay at least the equivalent of 0.3 mil on the local taxable value to their contracting libraries. This is the minimum local support required for a public library to receive Michigan State Aid to Public Libraries (MCL 397.20a)

CS 1.0 Definitions

- 1.1 Participating Library. A Lakeland member library participating in the shared online system or a stand-alone online system that provides for resource sharing, public access to their catalog, checkout and placing holds.
- 1.2 Funded Contract Service Area. The portion of a Participating Library's Legal Service Area that is served by a library service contract that pays at least the equivalent of 0.3 mil on the local taxable value (can include penal fines) to the Participating Library.
- 1.3 Underfunded Contract Service Area. The portion of a Participating Library's Legal Service Area that is served by a library service contract that pays less than the equivalent of 0.3 mil on the local taxable value (can include penal fines) to the Participating Library.
- 1.4 Service Area. The total service area population of a Participating Library that comprises both the jurisdictional area and contractual service area.
- 1.5 Jurisdictional Service Area. The portion of a Participating Library's Legal Service Area that a library was established to serve, not including any contract service areas.
- 1.6 Reciprocal Borrowing. The practice of one Participating Library granting on-site borrowing privileges to patrons of another Participating Library.
- 1.7 Interlibrary Loan. Any item checked out at a Lakeland Library Cooperative library that is owned by another library.

CS 2.0 Underfunded Contract Service Area Patron Cards

- 2.1 Participating Libraries issuing cards under this policy are responsible for meeting the requirements for library service as provided by Michigan Law.
- 2.2 Each Participating Library will make available to its patrons in contract service areas, a card restricted to use only at that library if the support to the participating library is less than the equivalent of 0.3 mil on the local taxable value.
- 2.3 Each registered contract service area patron will be allowed to place holds for pickup only at that library on materials owned by that library.
- 2.4 Underfunded Contract Service Area Cards will expire with the expiration date of the service contract or if no contract expiration date exists may not be issued or renewed for more than one (1) year at a time.
- 2.5 Underfunded Contract Service Area Patron Cards may or may not be honored at other Participating Libraries.

CS 3.0 Effective Date

- 3.1 This policy will be fully implemented by July 1, 2010.
- 3.2 Lakeland Library Cooperative will formulate appropriate procedures to implement this policy, and will disseminate these procedures to all Participating Libraries.

This would change CIRCULATION POLICIES 3.1 in the following manner:

CIRC 1.3 Reciprocal Borrowing

The Lakeland Library Cooperative encourages reciprocal borrowing among its member libraries and encourages its members to consider any resident of all other member libraries' jurisdictional and funded contract service areas as a resident of its own service area and as eligible to use the facilities and resources of the library, within the limits established by the Lakeland Non-Resident Policy and Underfunded Contract Service Area Policy.

This would change INTERLIBRARY LOAN POLICY 1.2 in the following manner:

ILL 1.2 Participation in Interlibrary Loan

All Lakeland member libraries will participate in interlibrary lending, and all member libraries are encouraged to participate fully in interlibrary loan by permitting the lending of all circulating

materials within the limits established by the Lakeland Underfunded Contract Service Area Policy. All member libraries are encouraged to make their books available to libraries outside Lakeland.